

IOWA ETHICS AND CAMPAIGN DISCLOSURE BOARD

510 EAST 12TH, SUITE 1A
 DES MOINES, IA 50319
 Fax: (515)281-3701
 www.iowa.gov/ethics

ONE-TIME CONTRIBUTION IN EXCESS OF \$750 BY A PERMANENT ORGANIZATION

Iowa Code section 68A.402(9) requires a permanent organization that contributes in excess of \$750 to register and file reports as a PAC. This form is intended to serve those purposes. The form must be filed with the Board on or before the tenth day of the date the check was issued.

ORGANIZATION MAKING CONTRIBUTION:¹

Name	
Mailing Address	City, State, Zip Code
Email Address (Optional)	Area Code & Telephone No.

CONTACT PERSON FOR THE ORGANIZATION:

Name	
Mailing Address	City, State, Zip
Email Address (Optional)	Area Code & Telephone Number

CANDIDATE OR COMMITTEE RECEIVING THE CONTRIBUTION:

Name of Candidate or Committee	
Mailing Address	City, State, Zip Code
Email Address (if available)	Area Code & Telephone Number
If contribution to candidate, disclose source of original funds used to make such contribution (attach additional pages if necessary).	

Date of Contribution	\$ Amount
Date of Election	County (If Applicable)
If In-Kind Contribution, Describe	

Criteria to use this form:

1. One campaign contribution in excess of \$750 was made to a state or local candidate, party, political committee (PAC) for either a candidate or a ballot issue, or any other organization that advocates the election or defeat of a candidate or ballot issue.
2. Must be a permanent organization not established for election purposes.
3. No person gave money to the organization for the purpose of the organization then using the money to make the contribution.
4. If the contribution was made to a candidate, no funds from a corporation or other prohibited contributor under Iowa Code section 68A.503 were used to make the contribution (this does not apply to a contribution made to a ballot issue committee).
5. Only one contribution to any campaign committee except for a ballot issue committee was made in a calendar year. No more than one contribution may be made to any one ballot issue committee during a ballot issue election. If more than one contribution and the total amount of the contributions exceed \$750, the organization must register with the Board as a political committee (PAC) within 10 days of crossing the \$750 threshold.

Statement of Affirmation:

I, _____ affirm that the contribution reported above is accurate. I further affirm that the information concerning the organization is correct and true to the best of my knowledge. I understand that by filing this form, I am subject to the laws found in Iowa Code chapter 68A and administrative rules found in chapter 351. I also understand that the failure to timely file this form leads to the imposition of civil penalties and the intentional failure to file the form may lead to additional civil and criminal sanctions.

Signature

Date

¹ "Contribution" includes goods or services that are provided for free or otherwise less than fair market value.

Form **DR-OTC**

**ONE-TIME CONTRIBUTION IN
EXCESS OF \$750 BY A
PERMANENT ORGANIZATION**

For office use only

Indexed _____
 Audited _____
 Checked _____
 Computer _____

ONE-TIME CONTRIBUTION IN EXCESS OF \$750 BY A PERMANENT ORGANIZATION

Intent of form:

This form is intended to serve as a statement of organization, campaign disclosure report, and a notice of dissolution by a permanent organization that makes a one-time contribution to another organization that is involved in election activities. The form shall not be filed by any other organization or any person failing to meet all of the criteria set out on the front of this form. The term "contribution" also includes goods or services that are provided for free or otherwise less than fair market value.

Only one contribution may be made to any campaign committee **except** for a ballot issue committee in a calendar year. No more than one contribution may be made to any one ballot issue committee during a ballot issue election. If more than one contribution and the total amount of the contributions exceed \$750, the organization must register with the Board as a political committee (PAC) within 10 days of crossing the \$750 threshold. See Iowa Code 68A.201.

Where to file:

Iowa Ethics and Campaign Disclosure Board
510 E. 12th, Suite 1A
Des Moines, Iowa 50319
-or-
by fax: (515) 281-3701

When to file:

This form must be received in the Iowa Ethics and Campaign Disclosure Board office on or before the tenth day of the date the check was issued, or received bearing a U.S. postmark on or before the tenth day of the date the check was issued. (The failure to timely file this form leads to the imposition of civil penalties and the intentional failure to file the form may lead to additional civil and criminal sanctions.)

Who to call if there are questions regarding this form

For all questions regarding the use of this form, please call the Iowa Ethics and Campaign Disclosure Board office at (515) 281-4028.